

George Greenaway Elementary Parent Advisory Council General Meeting Minutes – December 7, 2017

Location: George Greenaway Elementary Library

Attendance: Margaret Geddes, Jen Demuynck, Chris Foster, Cathy Sahib, Deb Attwal, Chantal MacCulloch, Kam Matsuo, Suman Cohoon, Mandeep Sira, Breanne Bird, Wendy Olthoff, Lucie Zakarian, Christine Wallis, Arpanjot Sidhu and Raina Barron

Welcome and Call to Order: Chris Foster to call the meeting at 8:43am

1st: Debbie and 2nd: Cathy. Motion carried forward.

Adoption of Previous Minutes: MOTION to approve the minutes from October 30, 2017.

1st: Cathy 2nd: Suman. Motion carried forward.

Reports

President's Report: Chris Foster

Chris apologized for not being able to make it to previous meeting due to a family issue.

A lot has been done since school has started, Rugged Canadian, Halloween Fun Night, and Campaign for Chocolates. There have been countless hours coordinating these events and we would like to acknowledge and thank the PAC Coordinators, Volunteers and school for their support.

Suman does a lot of shopping to save funds and quality assurance in Hot Lunch, Kam has a sectioned off a large portion of her garage and part of Lucie's to accommodate the chocolates, spirit wear and halloween fun night. Lara, for coordinating the Craft Fair and to Lucie for all the extra support and especially for the Halloween Fun Night.

The PAC would also like to thank Rebekah W. (Head Secretary) for all of her support to our PAC and wish her the best of luck at her new school, Martha Currie Elementary.

Website domain will be renewed in January. We're going to create a new PAC website for \$10/month. We're looking to create a new website to have more information available to parents as the existing website is more for places orders not for information. We will keep the original site for places orders for hot lunch, event tickets, etc. Arpan, will create a plan for the new website. The weekly newsletter will be created over the weekend, then will send to Executive on Mondays to send out on to the parents at large on Tuesdays.

The PAC would like to introduce new processes to keep the meetings on time, we ask that all, raise their hand when they would like to speak, share or ask a question, we will document your name and will address who is to speak next. This process is to try to keep the meeting on track and to finish in a timely manner.

It was also recommended to provide the PAC General Meeting's Agenda and Previous Meeting Minutes 1 week prior to a General Meeting for families to review.

Principal's Report: Margaret Geddes

Staffing: Rebekah W. has accepted a position at Martha Currie Elementary School, she has 30 days to decide if she likes her position and remain at Martha Currie or to decline the position and return to George Greenaway. The position will be posted and open for applications if she decides not to return.

Marcia Corgal has accepted a position as Teacher for the Low Incidence room. George Greenaway will continue to receive support Low Incidence room from Tina Gunn & Sharon Power who were previous teachers in the Low Incidence Room at George Greenaway, are now working in for the District. Welcome Marcia Corgal.

George Greenaway is getting ready for Christmas. The Christmas concert this year will be showcasing the music classes, Grades K to 4. This will be a low key event and may have some other classes participating. The concert will be Thursday, December 21st at 10:30am in the gym. Parents are welcomed to attend.

George Greenaway will also be hosting a Christmas Sing-along – Friday, December 22nd at 10:30am in the gym. Parents are welcomed to attend.

We keep hearing how families are not receiving information for school events, we ask the families who are not receiving the information, to please go to the school website <https://www.surreyschools.ca/schools/georgegreenaway/Pages/default.aspx> . On the home page, you will find information for current events under Announcements, this section shares Event Dates and Times; Latest Newsletter gives you what is happening in the current month and Email List, if you sign up for the email list you will receive communication from George Greenaway including the monthly newsletter. Parents can also go to the PAC website <https://www.ggpac.org/admin/?action=register-form> , once you are registered, the PAC sends out weekly emails of the current events that will be happening for that week.

Young Entrepreneurs (YE) – Thank you to Ms. Demuynck, VP for bringing YE to our school, the students of Grades 6 & 7 had the opportunity to learn about business, create their own products and put their imagination to work. Product prices varies from \$1 to \$5. This was a very successful event and the kids had a great time.

Moving into January, the teachers are wanting to do Canadathon but I'm not sure if we'll be doing it this year as there's been a lot of fundraising taking place. This event may take place next year.

Robbie Burns Day will be Thursday, January 25th, the PAC will be serving porridge. <http://www.robertburns.org/suppers/>

Elder's Day – Friday, February 9th, 2018 shares the same day as Hot Lunch, we will make it a Hot Dog Day. Request the PAC to supply hot dogs to the Teachers and Elders. Hard to determine how many elders will attend as 10 RSVP'd and there were approximately 80 elders last year. It would be nice for staff and elders to get a hot dogs, we can use the funds from Rugged Canadian. From Elders' Day, last year, we had a Grandfather come back to the school to cook spaghetti with the Grade 1s and he also made lasagna for the staff. Another Irish grandmother shared her wanting to participate at our Robbie Burns Day. We also had two (2) grandparents came out to share their Hot Rods with the students of George Greenaway. Margaret will also ask the staff to bring a dish or dessert to share with the Elders.

Motion to increase Elder's Day budget line to include lunch to be served.

1st: Debbie 2nd: Arpanjot. Motion carried forward.

Last week of school, we will be having a drill. In the past, we used code words like Yellow & Red to indicate things like a coyote on the grounds in which the doors were locked or lockdown if a threat in the school. We will now use Hold and Secure to simulate a police incident in the neighbourhood (no direct threat to the school). If the incident is close by, then the kids would not be going out to the music portable.

The school would like to place an order for school jerseys, the PAC to provide \$2,000.00 for new jerseys (already budgeted for).

Students' Report Cards are coming out on the 15th of December for classes not using Fresh Grade. Most teachers are now on Fresh Grade, there will be no interim report going out for the classes using Fresh Grade. If you do not want your child on Fresh Grade, you have the right to choose not to and you can request a paper report. You can also request a paper report if your child(ren) are on Fresh Grade.

Principals and Vice Principals are being moved around the school district, Margaret and Jennifer are to stay on at George Greenaway for school year 2018/2019.

A lot of the classes will be attending the Nutcracker at the Surrey Arts Centre. The teachers will be using funds from their PAC Field Trip accounts. The PAC provides \$500.00 per classroom.

White Hatter is a family team from Victoria, their mission is to inform and enlighten people everywhere about personal safety and self-protection both online and offline. The White Hatter provides proactive internet and social media safety, digital literacy and workplace violent prevention training to schools and businesses. We would like to host an event with the White Hatters in the New Year for Grades 6 & 7s <http://www.personalprotectionsystems.ca/internet/internet-safety-schools.html>, and Grades 4 & 5s <http://www.personalprotectionsystems.ca/internet/internet-safety-elementary.html> along with a Parent Session in the evening <http://www.personalprotectionsystems.ca/internet/internet-safety-parents.html>. Arpanjot mentioned there are free programs online that she will look into for us. We would like to have the White Hatters come to provide in house sessions and then we'll look into offering the free online session after.

The PAC has a budget line of \$1,400, the cost for the White Hatters to come is \$2,195.00 plus GST. We must vote to increase the amount for the budget line.

Kam motioned to increase the PAC Workshop to \$2,500. The evening session to start no earlier than 6pm.

1st: Lucie 2nd: Christine. Motion carried forward.

Treasurer's Report: Debbie Atwall

The Gaming money has come in and has been deposited into the Gaming bank account. A breakdown of the Halloween dance will be provided at the next meeting.

Debbie has a few questions in regards to some deposits, she will contact the applicable parties to confirm details.

PAC Bank accounts are healthy and we have the funds allocated for all expenses.

Bank Accounts:

General Account: \$32,208.55

Gaming: \$3,043.37

PAC Playground: \$18,029.59

District Playground Account: \$3,651.87

The PAC has requested a budget line for Website Hosting and registration to be increased from \$30.00 to \$270.00 (\$30.00 x 9 months) to allow for a new PAC website.

1st: Mandeep 2nd: Suman. Motion Carried forward.

Margaret asked Suman “was the percentage to the District Track Meeting sent?” Suman replied: “not at this time as I’m waiting for clarification on the coupons the volunteers used from the coordinator”. Suman will contact Ross and sort it out.

Fundraising Report: Kam Matsuo

We had a lot of fundraising at the beginning of the school year and are happy to report we will not have much fundraising from January to March.

Event	Revenue	Expenses	Profit
Halloween Dance	~\$1,579.55	~\$1,415.22	~\$164.33
Halloween Dance Concession	~\$476.35	~\$402.00	~\$74.35*
Art Cards	~\$3,124.89	~\$2,187.89	~\$937.00
World’s Finest Chocolates	~\$19,486.55	~To come	~To come
Christmas Craft Fair	~\$605.00	~\$0	~\$605.00
Christmas Craft Fair Concession	~\$250.25	~\$190.91	~\$59.34
Purdy’s Chocolates	~\$473.49	~\$239.93	~\$233.56

* Halloween Dance Concession – it should be noted that this was our first concession of the year and we needed to purchase supplies to accommodate concession hence the reason for the large expense.

Christmas Gift Shop - will start Monday, December 18 to Tuesday, December 19th. Set up of the store will be Monday, December 18th at 7:00am. The event will be hosted in the portable because every room in the school is in use and we’re running out of space. The Christmas Gift Shop will be open after school on the Monday and on Tuesday, it will be open before and after school. We will also accommodate a used book sale. We would like to accommodate the classrooms for 30 minutes as opposed to last year’s 15 minutes. We will need volunteers to set up and have a sign up sheet to go out today.

Movie Night – Friday, December 8th doors open at 5pm and movie will start at 5:30. Wear pajamas, concession will be available. Online ticket sales \$5.00 end Thursday at 11:59pm, tickets can purchased at the door \$7. Elf is being shown.

Skate Night – December 16th. Free admission for all, skates and helmets are available for rent. 1 parent for up to 4 older kids, 7yrs and under must have a parent 1:1. Insurance is under Kam’s name, teachers are not required but we would love to see them. PAC to have limited concession: chocolate bars, Gatorade and chips.

Lara – Christmas Fair – would like to secure a date for next year and to include the Young Entrepreneurs. There’s a program called square that attaches to your phone, they mail you the chip reader for PAC Events, for credit cards only. There’s a \$60 charge for the Square Debit Card Reader.

Kam motioned to sign up for the squares, one for credit cards and one for debit cards. Lara to send Suman the link to set up an account for George Greenaway PAC to provide debit and credit card options to Families at GGPAC Events.

1st: Suman 2nd: Christine. Motion carried forward.

Hot Lunch Coordinator: Suman Cohoon

Hot Lunch is great, we have a lot of volunteers. Hosting a hot lunch on a Thursday is always a challenge as a lot of volunteers work on Thursdays. Tomorrow’s Hot Lunch is early to accommodate the Nutcracker Fieldtrip. Volunteers required for 10:45am.

2nd Term Hot Lunch – Vendors will be Little Caesar, Subway and Hot dogs.

Event	Revenue	Expenses	Profit
Entertainment Books	~\$7,300.00	~\$4,100.00	~\$3,200.00

Entertainment books – We currently have 15 books outstanding that have not been returned to the school. We ask the families with outstanding books to please return them ASAP. Margaret suggested 1 x book per family as opposed to 1 x book per student, Suman believes we should keep things as is.

Ms. Charboneau’s Division 8 & Ms. Kinvig’s Division 14 have won the pizza party for classrooms selling the most Entertainment Books, congratulations!

TJ Melychuk was the top seller of Entertainment Books and will receive a gift certificate for \$25.00 of his choice. School wide movie TBD. Suman and Margaret to discuss.

Health report – Chris Foster provided in Maura Foster’s absence

Maura will come in to provide Lice Checks as soon as she’s needed.

Surrey DPAC Representative– Raina Barron

The last Surrey DPAC meeting was good <http://surreydpac.ca/> . Surrey DPAC is wanting to know if we’re registered with the BC Confederation of Parent Advisory Councils (BCCPAC). Surrey DPAC IS requesting all Surrey Schools register with the BCCPAC because we are the largest school district in BC and for the

Surrey School District to be heard about concerns of overcrowding, and a lack of new schools and to have our voices heard, we need to be part of the BCCPAC.

Surrey DPAC had a keynote speaker, Antonio Vendramin. Antonio is a District Principal with Surrey and he spoke about the new curriculum. Insert new curriculum link.

<https://www2.gov.bc.ca/gov/content/education-training/k-12/teach/curriculum>

Surrey DPAC also mentioned Canada Post has grants for schools as well as the City of Surrey provides a grant for playgrounds.

George Greenaway PAC must register with BCCPAC by Friday, December 15, 2017. Chris Foster to complete.

Annual BCCPAC meeting registration is \$75.00 and will be held in Richmond, BC this year.

Old Business

Library Budget Proposal – Kathy John, Librarian Teacher

Kathy has been discussing with other Librarian Teachers in the district and is in the process of sourcing out the pricing and to book a consultation with a specific company to come in.

Event	Revenue	Expenses	Profit
Fall Book Fair	~\$4,300.00	~\$2,700.00	~\$1,600.00*

*Profit of the \$1,600 includes \$1,000.00 of Scholastic Products and \$600.00 to go into the Library Account.

Kathy and George Greenaway will hosting another Book Fair coming up in the end of May.

Thank you to all the volunteers and families of George Greenaway for coming out and supporting the Library.

Whitehatter Proposal - Struggling with Grade 6s & 7s for social media, Jen is looking into Whitehatter to come over from the island. PAC has voted to increase budget and host event in the New Year. Jen to contact to book dates.

GGPAC Survey is completed. The PAC is now hard at work processing the information to share with all families and staff.

Several alternatives events in lieu of the Spring Carnival have been received; the PAC is requesting additional ideas by December 31, 2017 be sent to the exec@ggpac.org; GGPAC executive will summarize and make recommendation at a future PAC general meeting.

Margaret suggested a family BBQ with M&M Meats, families place orders & M&M meats cooks the food. This event has been a successful community event at other schools in the district.

Grade 7 Camp – Is it a possible for the Grade 7s to have a Grad camp? Response: We need teachers who are interested in camps as it takes a lot of planning and time away from their own families. Our teachers prefer of high risk activities at the beginning of the year that have included kayaking, rock climbing and the jump park. At the end of the year, the Grade 7 teachers host a special event for Grade 7s only, in the past it has been the Cultus Lake Waterslides.

New Business – nothing new to report at this time.

Meeting adjourned at 10:40am

1st: Kam 2nd: Suman. Motion carried forward

Next Meeting Date and Location: TBD